

Sir Chhotu Ram Govt. College for Women Sampla

Session 2024-25

Name of the Assistant /Associate Professor ...Suresh Kumar.....

Class and Section ...B.A Ts + Sem.....

Subject ...Business organisation and Management.....

Weeks	Topic
22-27 JULY 2024	Concepts: Business, trade, industry and commerce.
29 JULY - 03 AUG	Relationship between trade industry and commerce
05-10 AUG	Function of Business. Forms of Business organisation.
12-17 AUG	Partnership firm, Joint Stock Company.
19-24 AUG	one Person company, Cooperative, society, Limited Liability
26-31 AUG	Multinational corporations, Human Relations Approaches. ^{Partnership}
02-07 SEPT	Planning: Concept, Process, types and importance of Plan
09 -14 SEPT <u>1</u>	Decision-making. Test, assignment.
16-21 SEPT	Formal and Informal Structure, Principles of organising.
23-28 SEPT	Staffing: - Concept, Importance and Process.
30 SEPT - 5 OCT	Methods of Recruitment.
07-12 OCT	Leadership Concept, Major theories of Leadership
14-19 OCT	Training and their merits and demerits.
21-26 OCT	Motivation: - Concept, types, Importance and extrinsic
27 - 03 HOLIDAY	
04- 09 NOV	Major Motivation theories, Control and concept
11- 16 NOV <u>12</u>	process, limitations of Motivation. Test - 2
18 - 22 NOV	Principles of Effective Control and Techniques

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Session 2024-25

Name of the Assistant /Associate Professor Suresh Kumar

Class and Section B.Com Ist Sem

Subject Financial Accounting

Weeks	Topic
22-27 JULY 2024	Introduction, meaning, objectives, Process and basic Terms of NC
29 JULY - 03 AUG	Generally accepted Accounting Principles, Accounting Standard
05-10 AUG	Journalizing, Posting and Preparation of Trial Balance.
12-17 AUG	Capital and Reserve items, Reserves and Provisions.
19-24 AUG	Depreciation meaning, causes, accounting procedure.
26-31 AUG	Methods of recording depreciation
02-07 SEPT	Depreciation change of Method. Accounting Standard 10
09 -14 SEPT <u>11,13</u>	Accounting Error, Test -1, assignment.
16-21 SEPT	Accounting Rectification
23-28 SEPT	Final Accounts
30 SEPT - 5 OCT	Final Accounts with adjustments
07-12 OCT	Concept of Computerised Accounting System
14-19 OCT	Comparison between Manual and Computerised Ac. System.
21-26 OCT	Advantages of Computerised Accounting System
27 - 03 HOLIDAY	
04- 09 NOV	Limitations and Salvaging of Accounting Software
11- 16 NOV <u>12-14</u>	Accounting for non-Profit organization, Test
18 - 22 NOV	Accounting for non-Profit organization

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Session 2024-25

Name of the Assistant /Associate Professor Suresh Kumar

Class and Section B.Com 3rd Sem

Subject Corporate Accounting - I

Weeks	Topic
22-27 JULY 2024	Share Capital: Meaning, types, Accounting Treatment of Issue
29 JULY - 03 AUG	Forfeiture and reissue of Share
05-10 AUG	Buy back of Equity Shares & Sweat Shares.
12-17 AUG	Redemption of Preference Share.
19-24 AUG	Issue of Bonus Share.
26-31 AUG	Debenture Issue.
02-07 SEPT	Redemption of Debenture
09 -14 SEPT 12	Test-1, Valuation of Goodwill
16-21 SEPT	Valuation of Share
23-28 SEPT	Valuation of Share
30 SEPT - 5 OCT	Profit or loss before and after incorporation.
07-12 OCT	Final Ac of Companies
14-19 OCT	Final Ac of Companies
21-26 OCT	Final Ac of Companies.
27 - 03 HOLIDAY	
04- 09 NOV	Valuation of Goodwill objectives
11- 16 NOV 12	Test - 2, Goodwill determinates.
18 - 22 NOV	Main Methods of Goodwill.

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Session 2024-25

Name of the Assistant /Associate Professor Suresh Kumar.....

Class and Section ...B.com II - IIIrd Semester.....

SubjectBusiness Regulatory Framework-I.....

Weeks	Topic
22-27 JULY 2024	Indian Contract Act - valid Contract, its elements:
29 JULY - 03 AUG	void and voidable agreements, void and illegal agreement
05-10 AUG	offer and acceptance: Contractual capacity of parties
12-17 AUG	free consent of parties, Lawful consideration and object
19-24 AUG	agreement expressly declared as void.
26-31 AUG	Contingent Contracts - Quasi Contract, Discharge of Contract
02-07 SEPT	Methods of discharge of contracts, consequences of breach
09 -14 SEPT 11	Contract of indemnity and guarantee, Elements of Contract
16-21 SEPT	<u>Sessional Exam 1st</u> of indemnity. Rights of indemnity
23-28 SEPT	holder and indemnifier, Guarantee - features of
30 SEPT - 5 OCT	contract of guarantee, Rights and liabilities of surety
07-12 OCT	Discharge of Surety, Difference b/w contract of indemnity
14-19 OCT	and guarantee, contract of bailment and Pledge, meaning types of
21-26 OCT	bailment, Termination of bailment. Duties and rights
27 - 03 HOLIDAY	of bailor and bailee. Essentials of Pledge, who may
04- 09 NOV	Pledge. Rights and duties of pawnor and pawnee.
11- 16 NOV 12	Consumer protection act 1986, Salient features of Consum.
18 - 22 NOV	<u>sessional Exam 2</u> , Protection Act Rights of Consumers
	Consumer protection Councils, Consumer dispute redressal
	machinery. group discussion and doubt clear

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Name of the Assistant /Associate Professor Suresh Kumar

Class and Section B.Com 5th Sem

Subject International Trade

Weeks	Topic
22-27 JULY 2024	International Business, Domestic Business,
29 JULY - 03 AUG	International Business, Major risks and challenges.
05-10 AUG	International Business Environment.
12-17 AUG	Stages of Internationalization of business.
19-24 AUG	International Business approaches.
26-31 AUG	Concept of globalization.
02-07 SEPT	Modes of entering into international Business
09 -14 SEPT 11	Modes of entering into international Business, Test
16-21 SEPT	Balance of Payments.
23-28 SEPT	Theories of International Trade
30 SEPT - 5 OCT	Role of WTO, IMF
07-12 OCT	World Bank in International Trade
14-19 OCT	Assessing International Markets.
21-26 OCT	Designing products for Foreign markets.
27 - 03 HOLIDAY	
04- 09 NOV	Exporting decisions for Foreign markets.
11- 16 NOV 12	Test
18 - 22 NOV	International pricing, International logistics and distribution.

Suresh

Name of the Assistant /Associate Professor Suresh Kumar

Class and Section B. Com 3rd Sem

Subject Basics of Retailing

Week	Topic
22-27 JULY 2024	Introduction:- Meaning, nature, scope, importance, growth.
29 JULY - 03 AUG	Retailing present size, Career option.
05-10 AUG	Technology induction in retailing.
12-17 AUG	Types of Retailing.
19-24 AUG	wheel of retailing, Traditional retail formats.
26-31 AUG	Store and non-Store based formats.
02-07 SEPT	Cash and Carry business.
09 -14 SEPT 11	Test -1, Retailing life cycle.
16-21 SEPT	Co-operation and conflict with other retailers.
23-28 SEPT	Management of Retailing operations.
30 SEPT - 5 OCT	The total Performance model.
07-12 OCT	Functions of retail management.
14-19 OCT	Strategic retail management process.
21-26 OCT	Retail planning:- Importance and process.
07 03 HOLIDAY	Developing retailing strategies.
04-09 NOV	objectives, action plans.
11- 16 NOV 12	Test -2, Pricing strategies.
18 - 22 NOV	Location strategies

Suresh